



**Pastoral Council Meeting Minutes**  
**Father Peter Grace, CP**  
**Monday, August 7th, 2017**

**Members Present:** Father Peter Grace, Ian Swank, Joyce-Lorraine Lisi, Susan Warren, Kayla McCaffrey, Marie Mays, Terry McMurray, Connie Moreno, Louise Lupo, Mike Ellison, Victor Sanchez, Misael Jaramillo

**Excused:** Martin Dramou, Dean Penny, Richard Rizzo, Pam Stich

**Opening Prayer:** Joyce-Lorraine Lisi called the meeting to order with the opening prayer by Susan Warren, 7:07 PM.

**Guest:** Ricky Herrera, Finance Council

**Approval Of Minutes:** Mike Ellison made a motion to approve the minutes read for the July 12th meeting. Motion was seconded. Motion passed.

**Youth Report:** by Kayla McCaffrey

- Attended the Dedication Mass for the Holy Name of Jesus Cathedral with another youth parishioner: rising ninth grader, Angel Aguayo-Aguilar.
- Excellent youth participation for the Novena Mass
- Vacation Bible School –positive feedback to report.
- 1 weeklong event with a 40 - minute Mass at the end of each day.
- Active Participation among our youth and volunteers in each of the stations and during Mass.
- Similar to last year's setup.
- T-Shirts with the theme of Mary.
- Saints are by grade level.
- Youth leaders led stations-they had errands to run and were required to sign in people.
- Nancy Kelly asked: 'Why don't we recycle?' Could this become a future youth project?
- Discussion on recycling: Connie pointed out as a project for the whole parish, while Mike asked: 'How do we get this to work?' He pointed out that we would need recycling bins. He and Father Peter added that it would not be strictly the youth's responsibility, but rather the parish as a whole.
- Our maintenance coordinator, Jeff Rous would need to be involved and would be responsible for all groups.
- Make recommendation to maintenance coordinator to lead this. We would need recycling bins for all.
- Marie Mays motion – Jeff Rous looks into recycling.

**Presentation - Finance Report:** by Ricky Herrera

- Our annual finance report was given in a spreadsheet document consisted of three pages, *attached with minutes*.



- The documents included the Parish's operating income, expenses, net operating total, non-operating budget with total, the Parish's financial summary – including the net operating total, net non-operating total, and net-total.
- Comparisons were given with the previous year of the Parish's finances.
- Based on number of families, two-thousand four hundred registered.
- Grew ten percent from 2016-2017 year.
- Father Peter used the "Outside printing" example; and made a point that we need to 'reflect reality', and 'to not move money some place else'.
- Our goal is to have better and improved data management.
- The cathedral commitment was paid off in June. The cost of the cathedral was estimated to be seventy-eight million dollars, ended up costing forty-three million.
- Marie brought up a question asking how can we possibly improve how our financial statements are broken down, is it clear and easy to understand compared to other parishes?
- Joyce will e-mail any other questions about finances to Dean Penny.

**Old Business:**

Parking:

- By clearing space near the stream and expanding past the parish and learning center, it would provide one hundred twenty additional parking spots to the four hundred already existing spaces.

Rectory:

- Met with the Woman who owns the property.
- Fifty-two thousand dollars for three acres of land, or two plots.
- We would then sell the rectory, and a real estate agent may consider buying.
- Six-Hundred dollars per month for an apartment in Smithfield.
- Split expenses with the Tribunal, we will pay three-hundred.
- Use money to buy land.
- Two rent payments will come from the rectory in the finance report given.
- A quote of one-hundred seventy thousand dollars was given to build.
- Current market value is one-hundred fifty thousand dollars.
- Fifty-two thousand for land, leaves us with one-hundred thousand dollars to build.
- The money from the house that we inherited went to the Parish Center.
- Additional fifty-thousand dollars in expenses.
- Estimate of two-hundred fifty thousand dollars.

**New Business:**

Job Interviews by Joyce-Lorraine Lisi and Mike Ellison

- 1 individual is being strongly considered for the DRE assistant job.
- The job requires ten hours weekly, and on weekends.
- They must be able to interpret well and have effective communication skills.
- They must understand the faith side of it, while we were informed that they do not attend St. Ann.
- Another maintenance application came in today.



Hispanic & English Speaking Communities: by Connie Moreno

- Are Jesus and Lady of Guadalupe treated equally?
- Father Peter gave the example of the St. Ann statue.
- What if the images are not in proportion with one another?
- Some parishioners like statues, others don't.
- Frame cost one thousand dollars.
- Discussed/Veto.
- Agreement on Pastoral Council? Motion to approve having the picture of Jesus as Divine Mercy be similar to the one of Our Lady of Guadalupe? Father Peter said no, and vetoed having a motion. Father Peter said no because he would like the Liturgy Committee to look at the entire sanctuary rather than making piecemeal changes.

Books/Literature by Joyce-Lorraine Lisi and Father Peter

- Title: *Best Practices for Shared Parishes So That They May All Be One.*
- What are the best practices for integrating our parish?
- How do we come to an agreement?
- Available in both English and Spanish.
- As Louise asked, council members may keep the books and highlight important and useful information.

Medical Clinic by Father Peter

- August 8<sup>th</sup>, 2017 is the official opening.
- This allows parishioners to be referred to a doctor.
- As Marie stated, it is the "works of mercy" in our mission statement.

New Priest by Father Peter

- We welcome Rafael Leon to the parish.
- He has great communication skills.

Meeting was adjourned at 8:35 pm with closing prayer by Father Peter Grace.

The next meeting is Wednesday, September 13<sup>th</sup>, 2017, at 7:00 pm

Respectfully submitted:  
Kayla A. McCaffrey

These minutes were approved as read on September 13, 2017.

August 7, 2017

ST. ANN CATHOLIC CHURCH

