



**Pastoral Council Meeting Minutes
Father Peter Grace, CP
Wednesday, March 13, 2019**

Members Present: Father Peter Grace, Gene Boumenot, Mike Ellison, Joseph Forthofer, Joyce-Lorraine Lisi, Juana Luna, Louise Lupo, Marie Mays, Terry McMurray, Stephanie Morales, Laura Olmedo, Kevin Pilotte, Andrea Ramirez, and Victor Sanchez

Members Excused: Dean Penny

Members Absent: Martin Dramou, Megan Flockart, Misael Jaramillo

Opening Prayer: Juana Luna led us in the opening prayer.

Guests: Anne Miller and Sean Skelly

Approval of Minutes: Mike made a motion to approve the minutes as read. Motion was seconded. Motion passed.

Louise began the meeting by reading a note:

- “Before we begin: Connie Moreno, as you know, has resigned her position as a Council Member for personal reasons. Since her term ends in less than 1 year, according to the Bylaws, Article 3D, it is not necessary for Father Peter to replace this position.

Youth Report: Joseph Forthofer

- They were having a problem getting a location for their Mardi Gras party, but Father Peter was able to get them the Parish Center for Saturday, March 16th from 6:00 to 10:00 p.m. The Hispanic youth are also planning on attending the Mardi Gras party.
- They have been getting some new members, Catholics and non-Catholics.
- They have raised \$850.00 from their bake sale and sold out after the 12:30 Mass. Planning on purchasing laser engraved tumblers with St. Ann Logo.

Andrea Ramirez and Stephanie Morales

- Ronnie is planning on starting another youth group.

Finance Report: Dean Penny was unable to attend the meeting, and he sent his report, which follows, to Louise and Joyce

- **Rectory Update**
 - Housewarming - We have re-scheduled the Housewarming party to May 19, 2019

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- The Construction is in full speed ahead mode - with an anticipated completion before the end of March. We hope to move our priests into the new rectory before the end of March
- Financial Update
 - Total Original Budget \$425,000 (included \$150,000 fundraising goal)
 - Added 500 sf of heated space for additional value of \$80,000
 - Total value of home as constructed = \$505,000
 - Fundraising Efforts
 - Goal = \$150,000
 - To Date Funds Received
 - Cash / commitments received to date = \$140,000
 - Donations of time / materials approx. = \$ 95,000
 - Total Fundraising Efforts = \$235,000
 - Costs
 - Original Budget = \$ 425,000
 - Total Projected Costs \$ 410,000
 - (\$15,000 under original budget in spite of adding \$80,000 extra values)
- **Long Range Planning Update**
 - Received 13 survey feedback forms so far from PC, FC, and BC members
 - Ranking of priority of projects so far is as follows:
 - Rectory (to be completed in March, 2019)
 - Church Sign
 - Additional Parking
 - Additional storage space
 - Classroom building
 - Land Acquisition
 - Playground
 - Expand Church
 - Burial – Columbarium / Cemetery
 - Daily Chapel
 - Admin Office Building
 - Recreational Field Space
 - We plan to continue to receive input- particular from remaining BC and PC members
 - Plan to update the campus masterplan to accommodate the planned future facilities
 - Will eventually present an updated masterplan and proposed list of priority projects to the parish for information and input.



- **Budgeting for 2019/2020 and Beyond**
 - Our Fiscal Year runs from July 1 through June 30th each year
 - We will begin the budgeting process for the next fiscal year in April
 - The FC needs input from the Parish on priorities that should be included or considered in the budget. It would be helpful for the PC to provide any ideas on changes or areas that need either more, or less funding in the coming year

Old Business:

Job Postings by Father Peter and Joyce-Lorraine Lisi

- There are 4 positions posted on the Diocesan website: DRE, Pastor's Assistant, Pastor's Secretary, and Receptionist/Database Administrative Assistant
- The job descriptions have been revised.
- We have been told by the Diocese that we cannot say that a person must be Catholic. We can say "Catholic preferred."
- Dean Penny has agreed to Chair the Search Committee and interviewing should begin shortly.
- The interviewing for the DRE has been a challenge

Election Update by Joyce-Lorraine Lisi

- The announcement has been in the bulletin for 2 weekends and it will be in the bulletin for 2 more weekends.
- The deadline is March 24th.
- We have 2 guests this evening who are considering running for election.
- Hopefully, we will get more people who will consider running and submit their information by the deadline.

New Business:

Reflections on Budget by Father Peter

- Father would like to have a committee of about 3 Pastoral Council members look at the current fiscal year budget.
- We usually rubber stamp the budget
- We have cut expenses and will end the year in the black.
- We have received a onetime donation of \$39,000.
- When Father Peter got here, we had a Youth Minister, do we want a Youth Minister again?
- The Stewardship Council is hosting a Ministry Fair on June 29th and 30th. Is there money in the budget for that?
- The Budget review committee consists of:
 - Terry, Joyce, Marie, Laura and Juana
- 150-year Celebration of Clayton on April 13th
- We have an opportunity to have a 10' x 10' tent for representing St Ann Catholic Church at this event. There is no cost with attending and being our representatives. I know this is the same day as Light

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of the World retreat, but I also think this is a great opportunity to raise awareness of St Ann within the community.

- Marie Mays has agreed to put together information for that. The following have agreed to help her: Juana, Andrea, Stephanie, Victor and Laura

Comments:

Lenten Mission by Father Peter

- March 25th to 27th: Monday, Tuesday, Wednesday, Father Melvin Shorter from Florida will be here for English Lenten Mission

Kevin spoke about the first Knights of Columbus fish fry. They sold almost 400 plates and ran out of fish. Next fish fry is April 5th. He thanked the Ladies Guild for providing the desserts.

On March 23rd, the Knights of Columbus will be celebrating 25 years of existence after the 4:30 Mass in the Parish Center.

Joseph talked about the potholes and how bad it was with people flying through the parking lot and Mike asked if we were going to put in speed bumps.

Father Peter and Joseph spoke about the Life Stream Masses on You Tube and Facebook through CatholicNCTV.

Father Peter led us in closing prayer.

Next meeting is Wednesday, April 10, 2019 at 7:00 p.m.

Meeting was adjourned at 8:10 p.m.

Respectfully submitted,
Joyce-Lorraine Lisi

These minutes were approved as read on April 10, 2019.